Self appraisal report for Year (2024-25)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Education

Department Name: Department of Higher Education

Public Authority Name: National Institute of Technology, Surthkal

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function					J ,		
1.1	Particulars of its organisation, functions a	nd duties[Section	on 4(1)(b)((i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.ni tk.ac.in/rti	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.ni tk.ac.in/rti	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.ni tk.ac.in/rti	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.ni	Fully Met	1.28	URLs cited by

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					tk.ac.in/rti			the Public Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.ni tk.ac.in/rti	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.nitk.ac.in/rti	Partially Met	0.64	URLs cited by the Public Authority is correct. Category "Partially Met"
1.2	Power and duties of its officers and employee	s[Section 4(1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.ni tk.ac.in/rti	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.nitk.ac.in/rti	Not Met	0	Category Not Met
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.ni tk.ac.in/rti	Fully Met	1.92	URLs cited by the Public Authority is correct. Category

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
		T I				, , , , , , , , , , , , , , , , , , ,		"Fully Met"
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.ni tk.ac.in/rti	Not Met	0	Category Not Met
1.3	Procedure followed in decision making pro	cess [Section	4(1)(b)(iii)]				
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	Not Met	0	Category Not Met
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	Partially Met	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	Not Met	0	Category Not Met
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://www.ni tk.ac.in/rti	•	0.77	URLs cited by the Public Authority is correct. Category "Partially Met"
1.5	Acts, rules, regulations, instructions, manual	s and record	ls for disc	harging fu	inctions[Sections	on 4(1)(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://www.ni tk.ac.in/rti	Fully Met	2.60	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Fully Met"
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://www.ni tk.ac.in/rti	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://www.ni tk.ac.in/rti	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.6	Categories of documents held by the author				`		0.05	
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7	Boards, Councils, Committees and other B	odies constitu	ted as pa	rt of the Pu	ublic Authority	[Section 4(1)(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.ni tk.ac.in/rti	Fully Met	0.96	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://www.ni tk.ac.in/rti	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.ni tk.ac.in/rti	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.ni tk.ac.in/rti	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.ni tk.ac.in/rti	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://www.ni tk.ac.in/rti	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://www.ni tk.ac.in/rti	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.ni tk.ac.in/rti	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						<u> </u>
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by officers &	employees	including	system of	compensatio	n[Section 4(1)	(b) (x)]	<u> </u>
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Not Met	0	Category Not Met
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Partially Met	1.93	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Partially Met"
1.10	Name, designation and other particulars of Pu	ublic Informa	ation Offic	cers[Section	on 4(1) (b) (xvi)]		
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	Number of employees against whom discipling	ary action h	as been i	oroposed/	taken (F No. 1/	6/2011- IR d	lt. 15.4.201	3)
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.ni tk.ac.in/rti	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.12	Programmes to advance understanding of RT	I(Section 26)					
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.ni tk.ac.in/rti	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://www.ni tk.ac.in/rti	Partially Met	0.96	URLs cited by the Public Authority is correct. Category "Partially Met"
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://www.ni tk.ac.in/rti	Partially Met	0.96	URLs cited by the Public Authority is correct. Category "Partially Met"
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.ni tk.ac.in/rti	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.13	Transfer policy and transfer orders[F No. 1/6/2							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://www.ni tk.ac.in/rti	,	3.85	URLs cited by the Public Authority is correct. Category "Partially Met"
Total			100	100		100	78	
2	Budget and Programme							

2.1 Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.ni tk.ac.in/rti	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.ni tk.ac.in/rti	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.ni tk.ac.in/rti	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.ni tk.ac.in/rti	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.ni tk.ac.in/rti	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any	Fully Met	10	10.00	https://www.ni tk.ac.in/rti	Fully Met	10.00	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.							Authority is correct. Category "Fully Met"
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.2012)						
2.2.1	Budget	Fully Met	20	20.00	https://www.ni tk.ac.in/rti	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://www.ni tk.ac.in/rti	Not Met	0	Category Not Met
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b)	(xii)]					
2.3.1	Name of the programme of activity	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	90	0	empty	Not Applicable	0	Category Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	90	0	empty	Not Applicable	0	Category Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	90	0	empty	Not Applicable	0	Category Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	e0	0	empty	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
				IVIAIK		Category	Marks	Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	90	0	empty	Not Applicable	0	Category Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	90	0	empty	Not Applicable	: 0	Category Not Applicable
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/2011	-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	90	0	empty	Not Applicable	0	Category Not Applicable
2.5	Particulars of recipients of concessions, perm	its of authori	zations	granted by	y the public au	thority[Sectio	n 4(1) (b)	(xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	e0	0	empty	Not Applicable	90	Category Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://www.ni tk.ac.in/rti	Not Met	0	Category Not Met
Total			150	150		150	80	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there	-		-		-	elation to	the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50		Not Applicable	0	Category Not Applicable
3.1.2	a) Arrangements for consultation with or	Fully Met	12.5	12.50	https://www.ni	Not Applicable	0	Category Not

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants				tk.ac.in/rti			Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	• 0	0	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	e0	0	empty	Not Applicable	0	Category Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	• 0	0	empty	Not Applicable	0	Category Not Applicable
3.2	Are the details of policies / decisions, which a	ffect public, ir	nforme	d to them[S	Section 4(1) (c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive	Fully Met	16.67	16.67		Not Applicable	0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	 Policy decisions/ legislations taken in the previous one year 							
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://www.ni tk.ac.in/rti	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://www.ni tk.ac.in/rti	Not Applicable	0	Category Not Applicable
3.3	Dissemination of information widely and in su	ch form and	d manner	which is e	asily accessib	le to the publi	c [Section	n 4(3)]
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.ni tk.ac.in/rti	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4	Form of accessibility of information manual/ h	andbook[S	ection 4(1)(b)1				
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://www.ni tk.ac.in/rti	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://www.ni tk.ac.in/rti	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5	Whether information manual/ handbook availa	ble free of	cost or no	t [Section	4(1)(b)]			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.ni tk.ac.in/rti	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	https://www.ni tk.ac.in/rti	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			225	225		150	150	
4	E-Governance							
4.1	Language in which Information Manual/Handb	ook Availabl	e [F No.	1/6/2011-IF	R dt. 15.4.2013]		
4.1.1	Hindi	Partially Met	9.52	4.76	https://www.ni tk.ac.in/rti	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	English	Fully Met	9.52	9.52	https://www.ni tk.ac.in/rti	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.3	Vernacular/ Local Language	Partially Met	9.52	4.76	https://www.ni tk.ac.in/rti	Fully Met	9.52	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								"Fully Met"
4.2	When was the information Manual/Handbook	last updated	?[F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://www.ni tk.ac.in/rti	Fully Met	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section	on 4(1)(b)(xiv	/)]					
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.ni tk.ac.in/rti	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.ni tk.ac.in/rti	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.ni tk.ac.in/rti	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4	Particulars of facilities available to citizen for	obtaining in	formation	[Section 4	4(1)(b)(xv)]			
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://www.ni tk.ac.in/rti	Fully Met	7.14	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.ni tk.ac.in/rti	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.ni tk.ac.in/rti	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://www.ni tk.ac.in/rti	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5	Such other information as may be prescribe				h. 44 m. m. //h. m. m. m. m. i	Dantially Mat	0.05	UDI a aita dibaa
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://www.ni tk.ac.in/rti	Partially Met	2.05	URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://www.ni tk.ac.in/rti	Partially Met	2.05	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
								Category "Partially Met"
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://www.ni tk.ac.in/rti	Partially Met	2.05	URLs cited by the Public Authority is correct. Category "Partially Met"
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://www.ni tk.ac.in/rti	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.ni tk.ac.in/rti	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://www.ni tk.ac.in/rti	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	https://www.ni tk.ac.in/rti	Not Met	0	Category Not Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.6	Receipt & Disposal of RTI applications & appe	als [F.No 1/	6/2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.n tk.ac.in/rti		14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.n tk.ac.in/rti	i Fully Met	14.29	URLs cited by the Public Authority is correct. Category "Fully Met"
4.7	Replies to questions asked in the Parliament[Section 4(1)	(b)(xvii)]					
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.n tk.ac.in/rti	i Not Met	0	Category Not Met
Total			200	191		200	161	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	[F.No. 1/2/2	016-IR dt.	17.8.2016	, F No. 1/6/201	1-IR dt. 15.4	.2013]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.n tk.ac.in/rti	i Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Fully Met	20	20.00	https://www.n tk.ac.in/rti	i Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank	Fully Met	20	20.00	https://www.n	i Fully Met	20.00	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers				tk.ac.in/rti			the Public Authority is correct. Category "Fully Met"
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	e0	0	empty	Not Met	0	Category Not Met
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	e0	0	empty	Not Met	0	Category Not Met
Total			60	60		100	60	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have	ve minimum re	esort to	use of RT	I Act to obtain	information	n [Section 4	4(2)]
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.ni tk.ac.in/rti	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites (CSM Secretariat Manual of Office Procedures (CSM Personnel, Public Grievance and Pensions, G	OP) by Depart						
6.2.1	Whether STQC certification obtained and its validity	Not Applicable	e0	0	empty	Not Met	0	Category Not Met
6.2.2	Does the website show the certificate on the Website?	Not Applicable	e0	0	empty	Not Met	0	Category Not Met
Total			25	25		50	25	
Grand	Total		760	751		750	554	