



अधीक्षण अभियंता का कार्यालय  
OFFICE OF THE SUPERINTENDING ENGINEER  
कार्य स्थापना अनुभाग, WORKS ESTABLISHMENT SECTION  
राष्ट्रीय प्रौद्योगिकी संस्थान कर्नाटक, सुरतकल

**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL**

पोस्ट श्रीनिवासनगर, मंगलूरु – 575025, कर्नाटक, भारत. / Post Srinivasnagar, Mangaluru – 575025, Karnataka, INDIA.  
Phone: [0824] - 2473029, 2473028 Email: [se@nitk.edu.in](mailto:se@nitk.edu.in) Website: <http://www.nitk.ac.in>

No: 155/QN-49/2024-25/DM

Date: 13.03.2025

**NOTICE INVITING QUOTATIONS**

The National Institute of Technology Karnataka, Surathkal (in short - NITK, Surathkal or Institute) is an autonomous Institute of the Govt. of India [under the Ministry of Education - MoE] imparting technical and science education. The Institute intends to “**Testing and calibration of relays and measuring instruments of 11KV side control panels at 33/11KV substation, in NITK**”. The details of work is listed in the sheet enclosed. In this connection, sealed quotations are invited by the undersigned subject to the terms and conditions enumerated here under from the manufacturers/ authorized dealers/ agencies so as to reach this office on or before **19-03-2025 at 10:30AM**. The quotations shall be opened possibly on the same day.

**Terms and Conditions:**

1. The intending bidder shall quote his rates in the ‘**Quotation Format**’ enclosed here with either in his letter head or using the same format. He shall sign each page with seal of the firm. Envelop super scripted as Quotation for “**Testing and calibration of relays and measuring instruments of 11KV side control panels at 33/11KV substation, in NITK**” due on **19-03-2025 at 10:30AM** and addressed to as “The Superintending Engineer, NITK, Surathkal, Post Srinivasnagar, Mangaluru – 575025” be sent so as to reach this office on or before the due date mentioned.
2. The GST registration number and the PAN number of the bidder shall be mentioned in the quotation. Quotation without this information will not be accepted.
3. Quotation may be dropped in the Tender Box kept in the office or may be sent by post/ courier. It is the responsibility of the bidder to make sure that the quotation is delivered in time. The quotations received after the due date will not be entertained.
4. No advance payment will be made. The payment shall be made only after successful completion of work. and billing will be done on the basis of actual number of days utilized. No interest will be paid for delayed payments if any.
5. The rate quoted should be firm. No claim for enhancement of rate is admissible after opening of the Quotations.
6. The calibration of equipment / instruments used shall be carried out at approved laboratory by National Board of Accreditation of Laboratories (NABL). The valid calibration certificate should be enclosed along with the quotation.
7. The rates quoted shall be FIRM and inclusive of Transportation of Testing Equipments, Labour, Incidentals, Testing Tools, Food, Accommodation and Transport to the Officials etc. complete.
8. Necessary Power shutdown will be made if required, during the work. Prior permission is need to be taken for power shutdown.

9. Any damages to the Departmental Property if found during the work shall be to the Contractor's account only.
10. The Tenderer shall be responsible for taking precautionary measures for the safety of the workmen working under him and the responsibility arising due to any mishap during the execution of work, payment of any compensation etc., lies entirely on the part of the Contractor. Safety Items required while working are to be provided by the Contractor.
11. The Tenderer has to submit an undertaking before the commencement of work as follows:
  - a. We shall ensure that our workforce will be provided with and use all the necessary safety gears and equipment's required for the job.
  - b. We shall follow all the required safety procedure while executing the job.
  - c. We indemnify the Port for any accidents / incidents while carrying out the contract.
  - d. We have read and fully understood the enclosed Standard Operating Procedures (SOP) and shall strictly follow the same while executing the job.
12. List of Organizations/Companies where similar Calibration & Testing of Relays/Measuring Instruments/Energy Meters have been carried out shall be enclosed along with the offer.
13. Terms and conditions stipulated in this Notice inviting conditions are binding on the bidder.
14. The undersigned reserve the right of rejecting all the quotations without assigning any reasons thereof.

**The scope of work is as below:**

1. It is advised to visit the Site and get acquaintance yourself regarding the nature of the work involved at site conditions before quoting, if required
2. After completion of the Testing/Calibration of all the Meters, a detailed Report in duplicate shall be submitted along with the comments/ suggestions/ inference.
3. The agency shall check all the control circuit wirings, CT's, PT's, fuses, inspect all connections, terminal boxes, switches, indicators, alarms, hooter etc

Sl. No	Description of the items	Quantity
1.	Trip circuit supervision relay, ABB make	08 No's
2.	Master trip relay (tripping relays), ABB make	08 No's
3.	OCR / EFR protection relay, ABB make	08 No's
4.	Combiflex relays, ABB make	2 No's
5.	Differential relay, ABB make	2 No

Sd/-  
Superintending Engineer  
NITK, Surathkal

**Name and Address of the Bidder:**

**Contact No:**

**GST registration number:-**

**PAN number:-**

**No:**

**Date:**

**QUOTATION**

To

The Superintending Engineer,  
Office of the Superintending Engineer,  
N.I.T.K, Surathkal.

<b>Sl. No</b>	<b>Description of the items</b>	<b>Quantity</b>	<b>Rate in Rs. per each (without Tax)</b>	<b>GST</b>	<b>Amount in Rs. (with Tax)</b>
1.	11KV Vacuum circuit breakers with relays as mentioned above ABB make	08 No's			
<b>Total Amount</b>					

**Seal & Signature of the Bidder**