# NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

POST SRINIVASNAGAR, MANGALORE - 575 025 (D K)



# **NOTICE INVITING QUOTATION**

Dated: 13/09/2024

Name of Service	Accommodation Arrangements			
Estimated Amount (Rs.)	1,60,000 (Inclusive of all taxes)			
Service Period	From 22/09/2024 to 27/09/2024			
Quotation Pattern sent to the service provider	On 13/09/2024			
Last date for submission of Quotation	19/09/2024 before 3.00 PM			
Quotation Opening date	19/09/2024 at 4:30 PM			
Quotation shall be addressed to:	Director, NITK, Surathkal, Mangaluru			

## **NOTICE INVITING QUOTATION (NIQ)**

Please note Sealed Quotations are invited for the following items subject to the terms and conditions, from the reputed service providers so as to reach on or before scheduled date and time. The quotations in the firm's Business letterhead should be addressed to the "Director, NITK, Surathkal".

#### Note:

The Institute will not be held responsible for any postal delays resulting in non-receipt or non-delivery of the quotation due to an incorrect addressee. Hand-delivered sealed quotations are acceptable.

[Signature of Program Coordinator with Seal]

#### SECTION-1

#### **General Instructions**

- 1. The rates should be quoted according to the schedule of items.
- 2. Taxes and other charges should be mentioned separately, considering exemptions if any. The rate should be quoted in INR only
- 3. The rate quoted should include transportation and other service.
- 4. Payment: No advance payment will be made. Payment will be made only

# **SECTION-2**

#### SCHEDULE OF REQUIREMENTS

[ To be filled up by the IDE Bootcamp Program Coordinator of NITK, Surathkal]

Item(s) Name to be Procured

: General Arrangements

Brief Specifications of the Item(s)

(Annexure-A)

: Enclosed in a separate sheet

Service Schedule

: From 22/09/2024 to 27/09/2024

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SECTION 3
PRICE SCHEDULE
[ To be used by the bidder for submission of the quotation]

1.	Name of Service	:	
2.	Specifications (Conforming to Schedule of requirements		
	Enclose additional sheets if necessary)	:	
3.	Price	:	
4.	Quantity		
5.	Taxes and Other Charges (i) Specify the type of taxes. (ii) Specify Other Charges in figures.		
Signa	ture of the Bidder:		
Name	and Designation:		
Busin	ess Address:		
Place Date:			Seal of the Bidder's Firm

## <u>Detailed Specifications</u> <u>Date Required: 23.09.2024 to 27.09.2024</u>

SI	<u>Item</u>	Description & Details (minimum specifications of goods to be supplied)	Unit	Oty	Unit Rate (Nu.)	Total Amount (Nu.)
1	Bed	Cotton beds which should be clean and comfortable without any bugs	Nos	320		
2	Blanket	Fresh and clean	Nos	320		
3	Bedsheet	Fresh and clean	Nos	320		
4	Pillow and Pillow cover	Cotton pillow with a fresh and clean cover	Nos	320		
5	Bucket and mug	Plastic bucket with mug	Nos	200		
	Total Amount					

## **Terms & Conditions:**

- 1. Please make sure that all the necessary items are prepared before the program begins.
- 2. The person in charge of operations should be present at the program venue at all times.
- If any of the beds, blankets, bedsheets, pillows, pillow covers, buckets, and mugs are found to be not clean, they should be replaced as soon as possible. Please carry extra materials if needed.
- 4. We are not responsible for any damage to your goods.
- 5. Rates should be quoted inclusive of GST and transportation.
- Proper GST bills must be submitted on or before 00/00/2024. Delayed bill submissions will not eligible for payment.
- 7. The vendor should supply the additional requirements if required.
- 8. A hand written or printed bill should be accompanying the food items supplied mentioning the item names, quantity, price, date, time and seal & signature of the supplier.

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