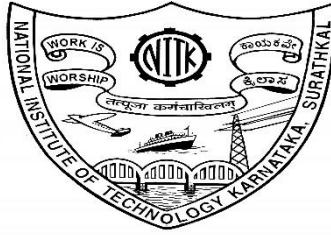


NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

STATIONERY
 POST-SRINIVASNAGAR, MANGALORE – 575 025 (D K)
 Phone: (0824) 2474000. Fax: (0824) 2474033
 Email: info@nitk.ac.in Website: <http://www.nitk.ac.in>



NOTICE INVITING QUOTATION

Notification. No: NITK/STNY/2024-25/H.K.M/03/B6

Dated: 10/05/2024

Name of Goods	HOUSEKEEPING MATERIALS
Estimated Amount:	₹ 1,00,000/-
Time for Supply of item after the release of Purchase order	10 Days
Document Download / Sale Start Date	10/05/2024, 5:00 PM
Clarification Start Date	N.A
Clarification End Date	N.A
Bid Submission Start Date	10/05/2024, 5.30 PM
Last Date for submission of bids	20/05/2024 before 3.00 PM
Bid Opening Date	20/05/2024, 3:30 PM
Address for Submission of bids	ANNI STATIONERY SECTION / B6 Ph:9448319631 email id. b6-assistant@nitk.edu.in



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Notification No: **NITK/STNY/2024-25/H.K.M/03/B6**

Date: 10/05/2024

NOTICE INVITING QUOTATION (NIQ)

The National Institute of Technology Karnataka, Surathkal (in short – NITK, Surathkal) is an Institute Of National Importance Under Ministry of Education Govt of India, imparting Technical Education and engaged in Research Activities. It is proposed to procure the items for the departmental academic/research activities.

Sealed Quotations as per the Price Schedule given in this NIQ are invited for the following items subject to the terms and conditions, from the reputed manufacturers or their authorized dealers so as to reach on or before the scheduled date and time. The quotations on the firm's Business letterhead should be addressed to the "Director, NITK, Surathkal". The envelope shall be superscribed with the Quotation Notification Number and the Name of the Goods for which the quotation is submitted.

Name of Goods	HOUSEKEEPING MATERIALS
Estimated Amount:	₹ 1,00,000/-
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Last Date for submission of bids	20/05/2024 before 3.00 PM
Bid Opening Date	20/05/2024, 3:30 PM

Note: The Institute shall not be responsible for any postal delay about non-receipt /non-delivery of the bids or due to the wrong addressee.

**Sd/-
Assistant Register (Purchase)**

SECTION-1
Terms and Conditions

1. The rates should be quoted for preferably FOR destination from supply within India.
2. The bidder shall indicate the excise duty exemption for the goods if applicable.
3. The rate quoted should be on a unit basis. Taxes and other charges should be quoted separately, considering exemptions if any. The rate should be quoted in INR only
4. Rate quoted should be inclusive of Testing, commissioning, and Installation of equipment and Training.
5. Payment: No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of performance security by the supplier.
6. Guarantee/Warranty period should be specified for the complete period should be specified in section 3 of this tender document.
7. Period requirements for the supply and installation of items should be specified in section 3 of this tender document.
8. In case of dispute, the matter will be subject to Mangalore Jurisdiction only.
9. **Liquidated Damages**: Timely delivery is the essence of the contract and hence if the supplier fails to deliver goods within the original/extended delivery period(s) specified in the contract, the institute will be entitled to deduct/recover the liquidated damages for the delay, unless covered under Force majeure conditions aforesaid, **@1% per week or part of the week of the delayed period** as pre-estimated damages not exceeding 5% of the contract value without any controversy/dispute of any sort whatsoever.

SECTION-2
SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS
[To be filled up by the Department / Centre of NITK, Surathkal]

Item(s) Name to be Procured : HOUSEKEEPING MATERIALS

Brief Specifications of the Item(s)
(Attach Additional Sheet if necessary) : Attached

Quantity : Attached

Any other details / requirement : -----

Warranty Period required : -----

Delivery Schedule expected
after placement of Purchase order
(in Weeks) : 10 Days

SECTION 3
PRICE SCHEDULE

[To be used by the bidder for submission of the quotation]

-
1. Item Name :
 2. Specifications
(Conforming to Schedule of requirements
Enclose additional sheets if necessary) :
 3. Currency and Unit Price :
 4. Quantity :
 5. Item Cost (Sl No. 3 * Sl. No. 4) :
 6. Taxes and Other Charges :
(i) Specify the type of taxes and duties
in percentages and also in figures.
(ii) Specify Other Charges in figures.
 7. **Warranty Period** :
(Conforming to the Schedule of requirements)
 8. Delivery Schedule :
(Conforming to the Schedule of requirements)
 9. Name and address of the Firm for
placing purchase order :
 10. Name and address of Indian authorized
agent (in case of imports only) :

Signature of the Bidder: _____

Name and Designation: _____

Business Address : _____

Place:
Date:

Seal of the Bidder's Firm

SECTION 4
CONTRACT FORM

[To be provided by the bidder on the business letterhead]

1. (Name of the Supplier's Firm) hereby abide by the delivery schedule mentioned in this document for the supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in this document without any defects and deviations.
3. Warranty will be given for the period mentioned in this document and service will be rendered to the satisfaction of NITK, Surathkal during this period.

Signature of the Bidder: _____

Name : _____

Business Address : _____

Place:
Date :

Seal of the Bidder's Firm

Annexure-I

S.No	ITEMS	Required quantity
1.	Floor cleaner	80 Lts
2.	Toilet Cleaner	50 Lts
3.	Washing powder (surf Excel)	15 Kg
4.	Hand wash	35 Lts
5.	Comfort conditioner (blue)	03 Lts
6.	Air freshener (Pouch)	24 nos
7.	Colin Glass Cleaner	05 Ltrs
8.	Cleaning towel	30 nos
9.	Toilet cleaning brush big size*	10 nos
10.	Ceiling Web brush*	05 nos
11.	Bucket* (15 lts)	10 nos
12.	Mug* (1.5 lts)	10 nos
13.	Rotating Mope with pole*	10 nos
14.	Garbage bag (5ft X 3 ft)	30 kgs
15.	Garbage bag Medium size	05 pack
16.	Hard country broom	20 nos
17.	Urinal scented pad	12 pack
18.	Air Freshener Spray	05 nos
19.	Coloured naphthalene balls	30 pack
20.	Garbage collecting pan (large)	05 nos