

# NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

## NITK Students' Co-op Society

POST SRINIVASNAGAR, MANGALORE – 575 025 (D K)

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## NOTICE INVITING QUOTATION

Notification. No: NITK/STCOPS/Furniture/2023-24/004

dated: 21/03/2024

<b>Name of Goods</b>	<b>Furniture</b>
<b>Estimated Amount:</b>	<b>₹ 2,30,000/- (Including GST)</b>
<b>Time for Supply of item after release of Purchase order</b>	<b>7 Days</b>
<b>Document Download / Sale Start Date</b>	<b>21/03/2024, 5.00 PM</b>
<b>Clarification Start Date</b>	<b>Not Applicable</b>
<b>Clarification End Date</b>	<b>Not Applicable</b>
<b>Bid Submission Start Date</b>	<b>21/03/2024, 5.00 PM</b>
<b>Last Date for submission of bids</b>	<b>05/04/2024 before 3.00 PM</b>
<b>Bid Opening Date</b>	<b>05/04/2024, 3.30 PM</b>
<b>Address for Submission of bids</b>	<b>Dr. Pushparaj Shetty D Professor, MACS Treasurer Students' Co-Operative Society Room no. 3 Commercial Complex NITK, Surathkal – 575025 Ph: 9449024946, 8217073015</b>



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**NOTICE INVITING QUOTATION (NIQ)**

The National Institute of Technology Karnataka, Surathkal (in short – NITK, Surathkal) is an Institute Of National Importance Under Ministry of Education Govt of India, imparting Technical Education and engaged in Research Activities. It is proposed to procure the items for the departmental academic/research activities.

Sealed Quotations as per the Price Schedule given in this NIQ are invited for the following items subject to the terms and conditions, from the reputed manufacturers or its authorised dealers so as to reach on or before scheduled date and time. The quotations in the firm's Business letter head should be address to the "Director, NITK, Surathkal". The envelope shall be superscribed with the Quotation Notification Number and the Name of the Goods for which quotation is submitted.

<b>Name of Goods</b>	<b>Furniture</b>
<b>Estimated Amount:</b>	<b>₹ 2,30,000/- (Including GST)</b>
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Sd/-

**Secretary, NITK St Co-op Society**

Note: Institute shall not be responsible for any postal delay about non-receipt /non-delivery of the bids or due to wrong addressee.

**SECTION-1**  
**Terms and Conditions**

1. The rates should be quoted for preferably FOR destination from supply within India.
2. The bidder shall indicate the excise duty exemption for the goods if applicable.
3. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately, considering exemptions if any. The rate should be quoted in INR only
4. Rate quoted should be inclusive of Testing, commissioning and Installation of equipment and Training.
5. Payment: No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of performance security by supplier.
6. Guarantee/Warranty period should be specified for the complete period should be specified in section 3 of this tender document.
7. Period requirement for the supply and installation of item should be specified in section 3 of this tender document.
8. In case of dispute, the matter will be subject to Mangalore Jurisdiction only.
9. **Liquidated Damages:** Timely delivery is the essence of the contract and hence if the Supplier fails to deliver Goods within the original/extended delivery period(s) specified in the contract, the Institute will be entitled to deduct/recover the Liquidated Damages for the delay, unless covered under Force Majeure conditions aforesaid, @ 1% per week or part of the week of the delayed period as pre-estimated damages not exceeding 5% of the contract value without any controversy/dispute of any sort whatsoever.

**SECTION-2**  
**SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS**  
[ To be filled up by the Department / Centre of NITK, Surathkal ]

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Item(s) Name to be Procured : Furniture

Brief Specifications of the Item(s) : Specification enclosed

(Attach Additional Sheet if necessary)

Quantity : Conference Table - 01  
Executive Chair - 01  
Conference Room Chair - 09  
Office Table - 02  
Office Chair - 04

Any other details / requirement : --

Warranty Period required : 5 Years

Delivery Schedule expected  
after placement of Purchase order  
(in Weeks) : 1 Week

**SECTION 3  
PRICE SCHEDULE**

[ To be used by the bidder for submission of the quotation]

- 
1. Item Name :
  2. Specifications  
(Conforming to Schedule of requirements  
Enclose additional sheets if necessary) :
  3. Currency and Unit Price :
  4. Quantity :
  5. Item Cost (Sl No. 3 \* Sl. No. 4 ) :
  6. Taxes and Other Charges :  
(i) Specify the type of taxes and duties  
in percentages and also in figures.  
(ii) Specify Other Charges in figures.
  7. **Warranty Period** :  
**(Conforming to the Schedule of requirements)**
  8. Delivery Schedule :  
(Conforming to the Schedule of requirements)
  9. Name and address of the Firm for  
placing purchase order :
  10. Name and address of Indian authorized  
agent ( in case of imports only) :

**Signature of the Bidder:** \_\_\_\_\_

**Name and Designation:** \_\_\_\_\_

**Business Address** : \_\_\_\_\_

\_\_\_\_\_

**Place:**

**Date:**

**Seal of the Bidder's Firm**

**SECTION 4**  
**CONTRACT FORM**

[ To be provided by the bidder in the business letter head]

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1. (Name of the Supplier's Firm) hereby abide by the delivery schedule mentioned in this document for supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in this document without any defect and deviations.
3. Warranty will be given for the period mentioned in this document and service will be rendered to the satisfaction of NITK, Surathkal during this period.

**Signature of the Bidder:** \_\_\_\_\_

**Name** : \_\_\_\_\_



**Business Address** : \_\_\_\_\_




\_\_\_\_\_

**Place :**  
**Date :**

**Seal of the Bidder's Firm**

**Annexure**

Sl.No.	Description of item	Technical Specifications	Image
1	Conference Table	<p><b>Size:</b> 120"(L) X 48"(W) X 30"(H)</p> <p><b>Materials to be Used:</b></p> <ul style="list-style-type: none"> <li>• Table Top Plywood IS710, 19mm thick</li> <li>• Lamination: 1mm thick for plywood top</li> <li>• 0.8 mm thick lamination for the side</li> <li>• 2 mm thick rubber beading at the edges</li> </ul> <p><b>Detailed Technical Specifications:</b>            Table made by using Boiling Waterproof marine quality conforming to IS 710 Plywood Sheets 19mm thick as shown in the drawing attached. All the external surfaces of the table should be laminated with sunmica of 1 mm thick and 0.8 mm thick for all internal sides. The exposed edges of the table should be finished with 2 mm thick rubber beading at the edges, quality &amp; colour. The lamination work should be done by Mechanical means with Automatic Roll, pneumatic press, heat &amp; fix with approved adhesive for lamination &amp; Automatic Gluing Pneumatic pressure press, fine milling the edges, corner rounding (if any) scrapping &amp; buffing for finishing the exposed edges of PVC edge banding. All the fixtures and fittings, fibre bush etc. used should be of approved quality &amp; make.</p>	
2	Executive Chair	<ul style="list-style-type: none"> <li>• Height adjustable high back.</li> <li>• Lumbar Support and headrest.</li> <li>• Height adjustable PU (polyurethane) arms</li> <li>• Nylon mesh back and soft mesh upholstery seat.</li> <li>• Heavy-duty hydraulic Gas lift Mechanism should withstand weight - 150 kgs.</li> <li>• Push back mechanism.</li> <li>• Tension control tilt lock mechanism.</li> <li>• 5 Prong Steel Base with high-quality Nylon Castors.</li> <li>• Frame material Nylon and Glassfiber,</li> <li>• Size: Seat: 50X50cm (mini), Arm width: 61cm (mini), Chair height: 107cm, with headrest: 122cm.</li> </ul>	

3	Conference Room Chair	<ul style="list-style-type: none"> <li>• Height adjustable</li> <li>• Mechanism Type: Swivel &amp; Tilt mechanism</li> <li>• PU (polyurethane) arms</li> <li>• Adjustable Back Angle: 120 degrees</li> <li>• Fabric seat.</li> <li>• Heavy-duty hydraulic Gas lift Mechanism</li> <li>• Size: Seat: 50X50cm (mini)</li> <li>• Overall Size: 54D x 54W x 140H Centimeters</li> </ul>	
4	Office Table	<p><b>Size:</b> 72"(L) X 72"(W) X 30"(H)</p> <p><b>Materials to be Used:</b></p> <ul style="list-style-type: none"> <li>• Table Top Plywood IS710, 19mm thick</li> <li>• Lamination: 1mm thick for plywood top</li> <li>• 0.8 mm thick lamination for the side</li> <li>• 2 mm thick rubber beading at the edges</li> </ul> <p><b>Detailed Technical Specifications:</b> Office Table with Cabinet made by using Boiling Waterproof marine quality conforming to IS 710 Plywood Sheets of 19mm thick as shown in the drawing attached. All the external surfaces of the table should be laminated with sunmica of 1 mm thick and 0.8 mm thick for all internal sides. The exposed edges of the table should be finished with 2 mm thick rubber beading at the edges , quality &amp; colour. The lamination &amp; edges banding work should be done in Mechanical means with Automatic Roll, pneumatic press, heat &amp; fix with approved adhesive for lamination &amp; Automatic Gluing Pneumatic pressure press, fine milling the edges, corner rounding (if any) scrapping &amp; buffing for finishing the exposed edges of PVC edge banding. All the fixtures and fittings, fiber bush etc. used should be of approved quality &amp; make.</p>	
5	Office Chair	<ul style="list-style-type: none"> <li>• Height adjustable</li> <li>• PU (polyurethane) arms.</li> <li>• Fabric seat.</li> <li>• Heavy-duty hydraulic Gas lift Mechanism</li> <li>• Size: Seat: 50X50cm (mini)</li> </ul>	



**Price Schedule with splitup**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Qty</b>	<b>Rate ₹</b>	<b>Tax ₹</b>	<b>Amount ₹</b>
1	Conference Table	1			
2	Executive Chair	1			
3	Conference Room Chair	9			
4	Office Table	2			
5	Office Chair	4			
	<b>Total</b>				