

NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

DEPARTMENT OF NITK SURATHKAL HOSTELS

POST SRINIVASNAGAR, MANGALORE – 575 025 (D K)

Phone: (0824) 2473848.

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Website: <http://www.nitk.ac.in>



TENDER DOCUMENT

Tender Notification No	:	1/NITKSH/2022-23/Supdt. Dated 26/08/2022
Name of Goods	:	120 Liters Water Dispenser (Hot, Cold and Normal)
No of Quantity	:	10 no's
Estimated amount per unit	:	₹ 95,000/- (GST Extra)
EMD Amount (2% of estimated amount)	:	₹ 19,000/-
Warranty	:	3 years
Time for Supply of item	:	45 days
Last date for submission of Tender	:	16/09/2022, before 3.00 p.m.
Address for Submission of Tender	:	Professor In- Charge, NITK Hostels Surathkal, Sahyadri Hostel Block, Srinivasnagar, Mangalore– 575 025
Mode for Submission of Tender	:	Registered Post
Opening date of technical bid	:	19/09/2022, before 3.30 p.m (if possible)



NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

Department of NITK Surathkal Hostels

POST SRINIVASNAGAR, MANGALURU – 575 025
(An Autonomous Body of the Ministry of HRD, Govt. of India)

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Tender Notification No: 1/NITKSH/2022-23/Supdt.

Dated 04/07/2022

NOTICE INVITING TENDER (NIT)

The National Institute of Technology Karnataka, Surathkal (in short – NITK, Surathkal) is an autonomous institute under Ministry of HRD Govt of India imparting Technical Education and engaged in Research Activities. It is proposed to procure equipment for Central Research Facility.

Sealed Tenders are invited for the following items in **two cover system** (i.e., Technical bid and financial bid) subject to the following terms and conditions, from the reputed manufacturers or it's authorized dealers so as to reach this office on or before scheduled date and time. The tender (Technical bid) will be opened on the same day if possible in the presence of bidders or their authorized agents who may choose to be present. The financial bid of only such bidders whose technical bid is accepted shall be opened on the same day or later pre-informed date.

- 1 **Name of Goods** : **120 Liters Water Dispenser (Hot, Cold and Normal)**
- 2 **No of Quantity** : **10 no's**
- 3 **Estimated amount per unit** : **₹ 95,000/- (GST Extra)**
- 4 **EMD Amount (2% of estimated amount)** : **₹ 19,000/-**
- 5 **Warranty** : **3 years**
- 6 **Last date for submission of Tender** : **16/09/2022, before 3.00 p.m.**
- 7 **Address for Submission of Tender** : **Professor In- Charge, NITK Hostels Surathkal, Sahyadri Hostel Block, Srinivasnagar, Mangalore - 575 025**
- 8 **Date and time of opening of technical bid** : **19/09/2022, before 3.30 p.m (if possible)**
- 9 **Place of opening of technical bid** : **Committee Room, NITK Surathkal Hostels, Sahyadri Hostel Block, Srinivasnagar, Mangalore - 575 025**

Note: Institute shall not be responsible for any postal delay about non- receipt/ non delivery of the bids or due to wrong addressee.

Sd-
Professor In- charge
Hostel Affairs

SECTION 1 B: INSTRUCTION TO BIDDER (ITB)

1. The bid should be submitted in two covers System-Technical Bid and Financial Bid

1.1 Envelope No.1 – Technical Bid: The agencies should give details of their technical soundness and provide a list of customers of a previous supply of similar items to Universities, Institutes or Government Departments/ Undertakings/ public sectors with contact details. The details of the agency/ profile should be furnished along with the copy of all related documents. This envelope should be sealed and duly super- scribed as **“Envelope No. 1 – Technical Bid”**. Full name and address of the agency should also be mentioned on envelope and should be addressed to The Professor In- Charge, NITK, Surathkal.

1.2. Document to be submitted in the technical bid:

- a) The agency should possess a Licence certificate for manufacture /supply of the item.
- b) List of Owner/partners of the firm and their contact numbers
- c) The agency should possess Income-tax PAN Number.
- d) The agency should possess a valid GST registration number.
- e) List of customers with contact details.
- f) The average annual turnover should not be less than 30% of the estimated cost put to tender/Tender for the job work. The copy of the Balance sheet, Profit & Loss A/c., Trade or Manufacturing A/c for the last 3 years should be enclosed
- g) **Warranty Period Offered for the tendered item to be specified. If the Warranty period is not conforming to the schedule of requirements given in section 3 of the document, the bid is liable to be treated as non-responsive and rejected.**
- h) **EMD in original form valid for minimum six months, through Bank Guarantee only drawn on any scheduled bank in favour of “Professor In- Charge Hostels”, payable at Surathkal should be submitted. EMD shall bear no interest. Any bid not accompanying with EMD is liable to be treated as non- responsive and rejected.**
- i) **Contract form given in section 5 needs to be submitted.**

The above documents should be furnished in the technical bid envelope.

2. Envelope No.2 – Financial bid: The agencies should submit their financial bid as per the format given in Section 4 of the Notice Inviting Tender in this cover. The rate should be quoted both in words and figures. All the pages of the financial bid should be signed affixing the seal. All corrections and overwriting should be initialled. This envelope should be duly superscribed as **“Envelope No.2 – Financial bid”**. Full name and address of the agency should also be mentioned on the envelope and should be addressed to the Professor In- Charge Hostels.

Both the Envelope No. 1 and 2 should be kept in another separate envelope duly superscribed with the following details.

(i) Tender Notification Number (ii) "Tender for the supply of", (iii) Not to open before (Date and Time)

Mention "Kind Attention: Contact Person's Name and Phone Number", and submit at the address given in the Notice Inviting Tender.

- 3 The tender will be accepted only from the **manufacturers or its authorised supplier.**
4. The Hostel **reserves the right to visit the factory** before or after the issue of supply order to satisfy itself regarding the quality of production. In case of any remarks /default noted, the EMD will be forfeited even if pre-qualified.
5. **The Financial Bid shall be in the format of Price Schedule given in Section 4. The Contract form as per format is given in section 5 shall be submitted. The incomplete or conditional tender will be rejected.**
6. Details of the item to be carried out approximate quantity and the specifications are mentioned in "**Section 3**" appended to this Notice Inviting Tender.
7. **The item to be used is strictly according to the specification and subject to test by the Institute/concerned authorities. It must be delivered and installed in good working condition.**
8. The Institute **reserves the right to cancel or reduce the quantity** included in the schedule of requirements at any time after acceptance of the tender with a notice. The Contractor/Supplier shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work/supply in full but he did not derive in consequence of the foreclosure of the whole or part of the works.
9. **Performance Security of 5 % of the contract value in terms of Bank Guarantee by scheduled banks shall be given by the successful bidder for the total period of Warranty.**
10. **The release of EMD:** The EMD shall be released after receipt of performance security from the successful bidder.
- 11 **The validity of bids:** The rate quoted should be valid for a minimum of 90 days. No claim for escalation of the rate will be considered after opening the Tender.
- 12 **Imports: In case, Goods are to be imported, the Indian agent should furnish authorisation certificate by the principles abroad for submission of the bid in response to this Notice Inviting Tender.**
- 13 **Clarification of Tender Document:**
A prospective bidder requiring any clarification of the Tender Document may communicate to the contact person given in this notice inviting tender. The contact person will respond to any request for clarification for the Tender Document received not later than 5 working days prior to the last date for the receipt of bids

- 14 **Amendment of Tender document:** At any time prior to the last date for receipt of bids, Hostel may for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Tender document by an amendment.
- 15 **Hostel may at its own discretion extend the last date for the receipt of bids.**
- 16 The bids shall be written in English language and any information printed in another language shall be accompanied by an English translation, in which case for the purpose of interpretation of the bid, the English translation shall govern.
- 17 The Hostel reserves the right of accepting any bid other than the lowest or even rejecting all the bids. The decision of the Hostel Purchase Committee is final in all matters of tender and purchase.
- 18 The bidder should give the following declaration while submitting the Tender.

DECLARATION

I/we have not tampered/modified the tender forms in any manner. In case, if the same is found to be tampered/modified, I /we understand that my/our tender will be summarily rejected and full Earnest money deposit will be forfeited and I /we are/are liable to be banned from doing business with NITK, Surathkal and/or prosecuted.

Signature of the Bidder : _____

Name and Designation : _____

Business Address : _____

Place:
Date:

Seal of the Bidder's Firm

- 19 Any other details required may be obtained from the contact person given in the Notice Inviting Tender during the office hours.

SECTION 2: CONDITIONS OF CONTRACT

1. The rates should be quoted for preferably FOR destination from supply within India.
2. In the case of import, either CIF or FOB (foreign currencies) rate should be quoted. All components of expenditure to arrive at Bangalore need to be explicitly specified.
3. The bidder shall indicate the excise duty exemption for the goods if applicable.
4. The institute is eligible for customs duty & GST exemption (for research related Procurement of Goods) & In the case of import, there will be no GST.
5. The rate quoted should be on a unit basis. Taxes and other charges should be quoted separately, duly considering exemptions if any.
6. Rate quoted should be inclusive of Testing, commissioning and installation of equipment and Training.
7. Payment: No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of performance security by the supplier. **In the case of Imports, the payment will be made through LC / Sight Draft / After Installation, and performance security need to be submitted at the time of LC commitment/issue of sight draft.**
8. Guarantee and Warranty period should be specified for the complete period conforming to section 3 of this tender document.
9. The period required for the supply and installation of the item should be specified conforming to section 3 of this tender document.
10. In case of dispute, the matter will be subject to Mangalore Jurisdiction only.

SECTION 3: SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS

[To be filled up by the Department / Center of NITK, Surathkal]

Item(s) Name to be procured : 120 Liters Water Dispenser
(Hot, Cold and Normal)

Type (Equipment / Software /
Furniture / Others) : Equipment

Brief Specifications of the Item(s):

Sl. No.	Description	Specification
1.	Power Supply	230 V, Single Phase AC
2.	Type of Unit / Cooler	Hot water, cold water and normal water dispenser
3.	Inner Tank 3 No (Liters)	40 ltr x 3 or higher
4.	Storage Tank (Liters)	35-40/35-40/35-40
5.	Material of Cooler	
	Storage tank	SS 304/SS316 or better
	Frame	SS 304 / 16 gauge or Thicker
	Body	SS 304 / 22 gauge or Thicker
	Body Top	Fully Closed
6.	Purification Time	6-8 minutes / 40 Ltrs.
7.	Micron Filter (5-10 Microns)	2 No
8.	Activate Carbon	1 No
9.	Mineral Catridge	1 No
10.	UV - Lamp with chamber	1 No
11.	Number of Faucets (3/4")	3 Numbers, one each for hot, cold and normal water.
12.	Cooler Section Power Consumption	700 W or lower
13.	Purifier Power rating	200 W or lower
14.	Heater Power rating	2000 W or lower
15.	Heater	Stainless Steel Heater Coil or better
16.	Main Cord	25-30 Amps.
17.	Cold Water Flow rate	120Ltrs / Hr at 15 Degree Celsius.
18.	Hot water Flow rate	60 Ltrs / Hr at 60 Degree Celsius.
19.	Control System	The control system of the Water Heater, Cooler and Thermostat protected
20.	Periodic Service	Filters and all cartridges to be replaced every 4 months without any extra cost.

The brand name of the item which the vendor will be using needs to be specified in the Tender Document.

Quantity	: 10 no's
Any other details / requirement	: AMC for 2 years to be quoted separately.
Warranty Period required	: 3 Years
Delivery Schedule expected after release of Purchase order (In Weeks)	: 45 Days
EMD (in Rupees)	: ₹ 19,000/-
Performance Security to be given by Successful Bidder after release of Purchase Order (in Rupees)	: 5% of PO Value

SECTION 4: PRICE SCHEDULE

[To be filled up by the bidder for submission of the bid]

- 1 Item Name :
- 2 Specifications :
(Conforming to Section 3 of Tender document - Enclose additional sheets if necessary)
- 3 Currency and Unit Price :
- 4 Quantity :
- 5 Item Cost (Sl.No. 3* Sl.No. 4) :
- 6 Taxes and Other Charges :
(i) Specify the type of taxes and duties in percentages and also in figures.
(ii) Specify Other Charges in figures.
- 7 **Warranty Period** :
(Conforming to the Section 3 of Tender document - This should be mentioned in technical bid also in order to get qualified for financial bid)
- 8 Delivery Schedule :
(Conforming to the Section 3 of Tender document)
- 9 Name and address of the Firm for placing purchase order
- 10 Name and address of Indian authorized agent (in case of imports only)

Signature of the Bidder : _____

Name and Designation : _____

Business Address : _____

Place:

Seal of the Bidder's Firm

Date:

SECTION 5: CONTRACT FORM

[To be provided by the bidder in the business letter head]

1. (Name of the Supplier's Firm) hereby abide to deliver them by the delivery schedule mentioned in section 3 tender document for the supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in the tender document without any defect and deviations.
3. Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of NITK, Surathkal during this period.

Signature of the Bidder : _____

Name and Designation : _____

Business Address : _____

Place:

Seal of the Bidder's Firm

Date: